



Greenways Commission of Bowling Green and Warren County

FEBRUARY 5, 2007		4:00 P.M.	CCPC 2 ND FLOOR CONFERENCE ROOM
FEBRUARY MEETING			
NOTE TAKER	Sandy Clark Helen Siewers, Greenways Coordinator		
ATTENDEES	<p>Voting members: Nathan Phelps, Jeff Stein, Edward Martin, Jim Bullington, Tina Coates, Dick Cooper, James (Doc) Kaelin, Dino Pinerola,, Cheryl Blaine, Mary Travelstead, and Elaine Walker.</p> <p>Ex-officio: Mac Yowell , Ernie Gouvas</p> <p>Resource professionals: Karen Foley, Josh Moore, Craig Dowell & Emmett Wood</p>		
DISCUSSION	Chairman Phelps called the Greenways Commission meeting order at 4:02 p.m. He asked if there were comments or questions on the Summary Minutes of the January 8, 2007, meeting. There was one change noted to the minutes under section c (conclusions). Being no other questions or comments.		
CONCLUSIONS	Minutes to be approved with one addition.		
ACTION ITEMS			
Chairman Phelps then asked for a Motion to approve the Minutes of January 8, 2007.. Doc Kaelin made the Motion, seconded by Dino Pinerola. All members approved the Minutes of January 8, 2007 as submitted, with the one addition.			
<i>Mary Travelsted entered the meeting at 4:08 p.m.</i>			
Statement for the Greenways Commission Members: Commission Member Tina Coates read a letter into the record, which is attached to these Minutes, that gives her personal observation of things going on with the Board. Chairman Phelps said he believes in this Board and would like to continue moving forward with this Board and work in a pro-active manner and would like the Board to work collectively to build connectors within the City which is why this Board was created for in the beginning. Mr. Bullington responded to the letter read to the Commission stating he means no personal animosity.			
3. COMMITTEE REPORTS			
NOTE TAKER	Sandy Clark		
A. EXECUTIVE COMMITTEE		PHELPS / SIEWERS	
DISCUSSION	<p>Chairman Phelps announced that in lieu of the March meeting, the Commission will hold a Retreat at the Hobson House at Riverview from 3:00 p.m. to 7:00 p.m., March 5.</p> <p>Mac Yowell then presented the January Bid report by stating that Bid #2007-35 for Pedestrian Safety Improvements Design will be awarded to American Engineers for the bid amount of \$16,700; and Bid #2007-36 WKU Main Campus to South Campus Shared-use also is going to be awarded to American Engineers in the amount of \$26,500 and stated that both of these bid will be sent over to the City Commission for a vote.</p> <p><i>Mayor Walker entered the meeting at 4:25 p.m. during discussion of above.</i></p> <p><i>Mr. Yowell next explained Bid #2007-32 - KY 880 Shared-Use Path Design/Build. He met with the design/builder and KTC to discuss the differences in the budget amount and the amount submitted. There will be additional discussions an the designee and refigured bid amount before recommending to this Commission.</i></p>		
CONCLUSIONS	<ul style="list-style-type: none"> * Bid #2007-35 will be recommended awarded to American Engineers, Inc, for \$16,700 * Bid #2007-36 will be recommended awarded to American Engineers, Inc., for \$26,500 		

ACTION ITEMS	
Upon Motion of Mr. Cooper, second by Ms. Coates, the 2 bids discussed above will be recommended for approval to the Bowling Green City Commission; 2007-35 - Vote was 6 yeas and 3 nays (so motion carried with opposition) 2007-36 - Vote was 9 yeas (motion carried)	
B. PLANNING COMMITTEE	
SIEWERS	
NOTE TAKER	Sandy Clark
DISCUSSION	<p>Helen Siewers gave a report on the Grant Sources: a) Recreational Trails Program (RTP) is a county applicant that had a deadline of Feb 1, which was met; b) Transportation Enhancement (TE) grants (Phase I Creason to Robinson to WCHS etc., to Walmart; Phase II Jennings Creek to Water Park) and (Portage RR acquisition from TVA) in which both are involved with the City as an applicant. There was discussion about possibly acquiring additional easements along the portage railroad properties (St. Jos.; Houchens; Eagle Industries, etc.)</p> <p>Doc Kaelin left meeting at 5:04 p.m</p> <p>Further discussion included #3 - Preserve America Grant with the City as Applicant to get possibly 22 trailhead signs (signs run \$1,500 per aluminum sign with \$250 per panel for update information on sign). This Grant is done with Historic Preservation Board.</p> <p>Mr. Stein reported that \$1,000 was set aside from the BG Road Runners that can be used for measurements and mileage markers.</p> <p>#4 Grant Project request is Land and Water Conservation Fund (LWCF) for property acquisition, with the City as Applicant.</p> <p>Karen Foley left meeting at 5:22 p.m.</p> <p>#5 Safe Routes to School (SRTS) with applicant County to place on sidewalks on Sandra Street (Warren Elementary) and Cave Mill Road (Natcher Elementary).</p> <p>#6 - TCSP Grant deadline is February 28 - with project identified in the 2006 Greenways Master Plan Update. Announced at MPO meeting: competitive grants (not earmarks) will be received by the KYTC Office of Special Programs. These six projects were identified in the 2006 Plan Update and Ms. Siewers stated she is submitting Letter of Intent by tomorrow. This Grant can be used to assist City with striping of roadways for bike lanes.</p> <p>Craig Dowell left meeting at 5:27 p.m. Mayor Walker left meeting at 5:33 p.m.</p>
CONCLUSIONS	Deadline met (January 31) for the Letter of Intent for Transportation Enhancement; Board would like to secure additional easements for Portage Railroad properties along with TVA; Continue Grant proposals for work on Lovers Lane; WKU to WalMart; and Riverfront.
ACTION ITEM	
Motion by Mr. Bullington, second by Ms. Blaine to acquire easements or fee simple title for length of Portage Railroad properties from Clay Street to Beech Street, along with TVA property All Commission Members concurred.	
Motion by Cheryl Blaine, seconded by Ed Martin to approve project narrative for TCSP money with attachment of 2008 to 2010 projects. All members concurred (9 yeas)	
C. RIVERFRONT COMMITTEE	
GOUVAS AND SIEWERS	
DISCUSSION	Mr. Gouvas noted there was not really anything to report at this time.
CONCLUSIONS	

ACTION ITEMS	
D. KEREIAKES COMMITTEE	
COATES	
DISCUSSION	<p>Ms. Coates reported there have been more discussions with representatives of St. James church and the easement will be placed along the sidewalk in front of the church. Ms. Siewers met with Board of Trustees at Church and was told the church wants to keep all their options open for the church to expand. Discussion about the width of Winfield, drainage issues, and utilities easements. Discussion about pedestrian signage (<i>watch for turning vehicles</i>) and possible pedestrian island when going across Winfield.</p> <p>There has also been discussion with some Cemetery Road property owners and this Board is trying to work out easements without having to go to condemnation procedures. Question: shared-use paths in front of Kereiakes and Mount Ayr Square merge with sidewalks.</p> <p>Ms. Travelstead left meeting at 5:47 p.m.</p>
CONCLUSIONS	<p>Ms. Coates and Ms. Siewers stated that the committee would talk again with the church and bring back a report to the Board.</p> <p>Committee will talk with Gene Harmon and Emmett Wood about guidelines for safety, signage and shared-use paths and then report back to the Greenways Commission.</p>
ACTION ITEMS	
4. LOST RIVER COMMITTEE	
PINEROLA and SIEWERS	
DISCUSSION	<p>Mr. Pinerola stated that Ms. Siewers, Mayor Walker, Judge Buchanon and City Attorney Gene Harmon, City Manager DeFebbo and Jeff Moore with the Highway Department are still working with the Friends of Lost River on the final wording of the agreement for easements and all acreage being available for public use.</p>
CONCLUSIONS	<p>Continue to work with the City Manager, KYTC, Fed Highway Department, Lost River Board and representatives from this Board to get agreement finalized.</p>
ACTION ITEMS	
5. ANNOUNCEMENTS	
DISCUSSION	<p>Forum on future growth (Growth Management) is being presented by Greg Dale will be this week on Thursday, February 8, 2007, if any members are interested in attending.</p> <p>Bowling Green League of Bicyclists are working on project to have Bowling Green designated a Bicycle Friendly Community by the League of American Bicyclists. Our local group is forming a task force and seeking partners for this project and meeting on March 7, 2007.</p> <p>Ms. Siewers announced that a follow-up clean-up day at Weldon Peete Park is scheduled on Saturday, March 24, 2007 at 1:00 p.m.</p> <p>April 21 is Arbor Day and there is a Bike Rodeo scheduled at Kereiakes Park. Trees are to be planted along the Kereiakes greenway: some members volunteers, date to be announced.</p> <p>Another item is Think Bike - National Bike Summit 2007 which will take place March 14 - 16, 2007 in Washington, DC. The local bike club is wanting Ms. Siewers to attend this summit</p>
CONCLUSIONS	<p>National Bike Summit in Washington, DC</p>
ACTION ITEMS	

Motion of Cheryl Blaine, second by Dick Cooper, to support Helen Siewers in attending the Think Bike - 2007 Bike Summit in Washington, DC. All members concurred (8 years).		
OLD BUSINESS		
DISCUSSION	No old business to discuss.	
CONCLUSIONS		
NEW BUSINESS		
DISCUSSION	No new business to discuss.	
ADJOURNMENT		
Motion to adjourn by Mr. Cooper, seconded by Mr. Stein and Chairman Phelps announced the meeting adjourned at 6:15 p.m.		